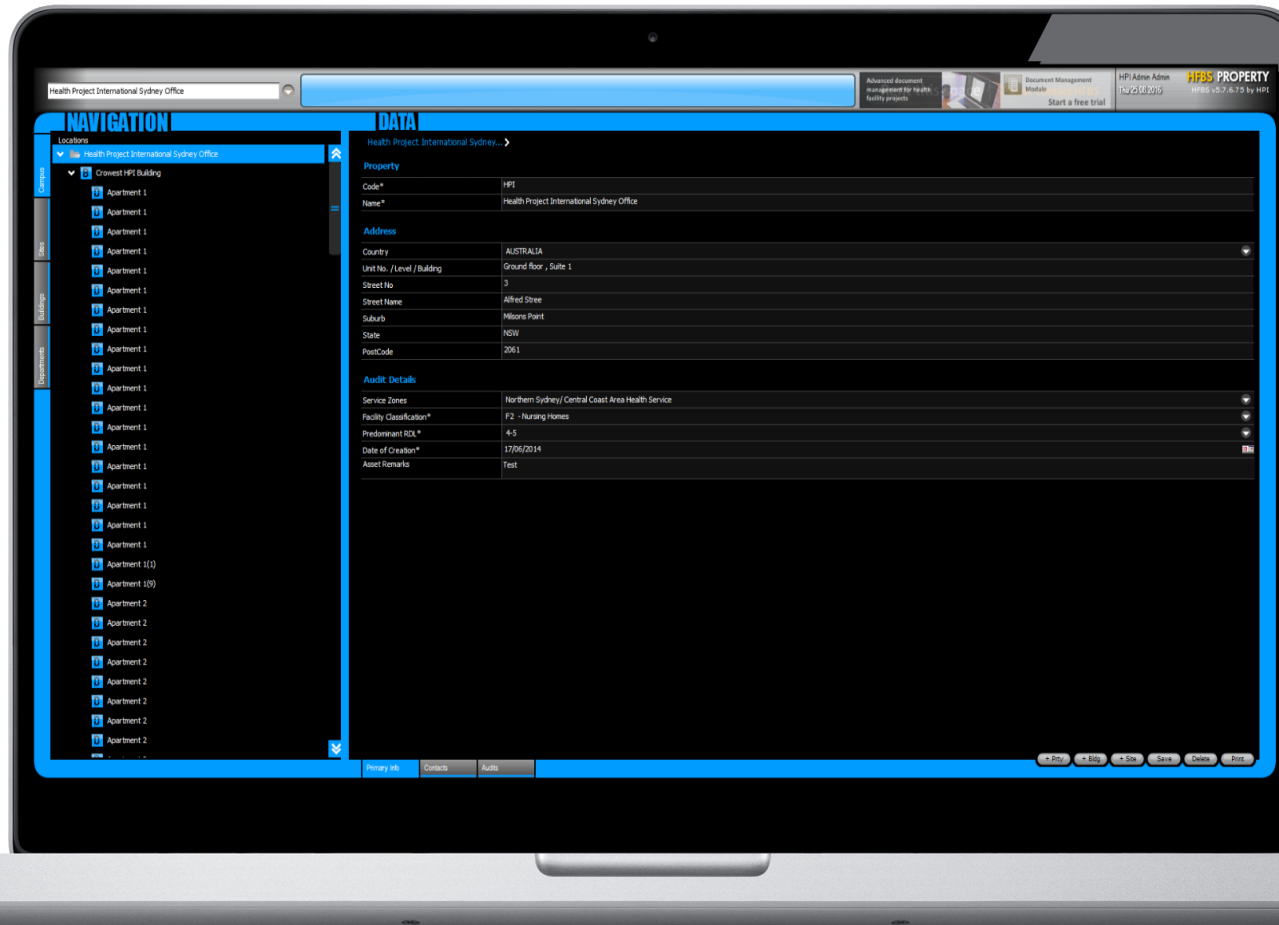


Property Assets Module



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Property Module

The Property Assets Module is designed to manage key information about a health facility post construction to be used by facility owners for asset management, audit, and maintenance purposes. The module utilises the existing highly detailed brief of a facility as the starting point for all information, this drastically reduces handover time from the project team constructing a facility to its managers.

The Property Assets Module records detailed information on a property and its location at several levels including sites, buildings and departments. It has built in audit ratings system for audit issue tracking and audit reports.

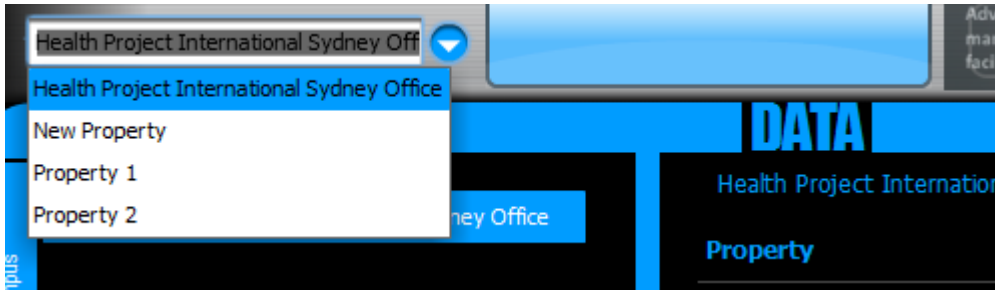
The screenshot displays the HFBS PROPERTY module interface. The top navigation bar includes the text 'Health Project International Sydney Office' and a search bar. The left sidebar, titled 'NAVIGATION', shows a tree structure under 'Locations' with 'Health Project International Sydney Office' expanded, revealing a list of 'Apartment 1' and 'Apartment 2' entries. The main area, titled 'DATA', shows the 'Property' details for 'Health Project International Sydney Office'. The form includes fields for 'Code*', 'Name*', 'Address' (Country, Unit No. / Level / Building, Street No, Street Name, Suburb, State, PostCode), and 'Audit Details' (Service Zones, Facility Classification*, Predominant RDL*, Date of Creation*, Asset Remarks). The bottom of the form has buttons for '+ Dtl.', '+ Bldg.', '+ Site', 'Save', 'Delete', and 'Print'.

Property	
Code*	HP1
Name*	Health Project International Sydney Office
Address	
Country	AUSTRALIA
Unit No. / Level / Building	Ground floor, Suite 1
Street No	3
Street Name	Alfred Street
Suburb	Mission Point
State	NSW
PostCode	2061
Audit Details	
Service Zones	Northern Sydney/ Central Coast Area Health Service
Facility Classification*	#2 - Nursing Homes
Predominant RDL*	4.5
Date of Creation*	17/06/2014
Asset Remarks	Test

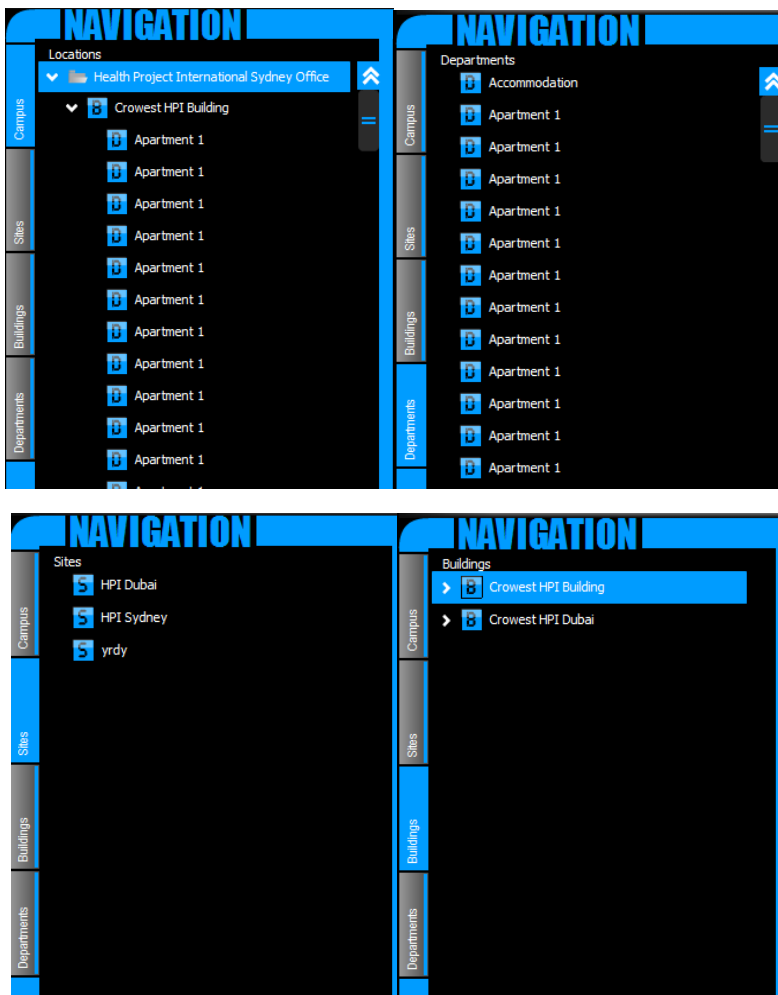
Location/Campus

Load Location/Campus

Select any Location/Campus from the dropdown list. At the navigation panel, the hierarchical structure of the Location/Campus is displayed. These locations are loaded into a domain, if you would like a location added to your domain please contact techsupport@healthdesign.com.au.



Switching tabs on the left to view campus/sites/buildings/departments.



Primary Info

When a Location/Campus selection is made in the navigation panel, the primary information for this Location/Campus is presented on the right hand side Data Panel.

Making changes to the Location/Campus by using various control button at the bottom of this section.

DATA

Health Project International Sydney... >

Property

Code*	HPI
Name*	Health Project International Sydney Office

Address

Country	AUSTRALIA	▼
Unit No. / Level / Building	Ground floor , Suite 1	
Street No	3	
Street Name	Alfred Stree	
Suburb	Milsons Point	
State	NSW	
PostCode	2061	

Audit Details

Service Zones	Northern Sydney/ Central Coast Area Health Service	▼
Facility Classification*	F2 - Nursing Homes	▼
Predominant RDL*	4-5	▼
Date of Creation*	17/06/2014	
Asset Remarks	Test	

Primary Info

Contacts

Audits

+ Prty

+ Bldg

+ Site

Save

Delete

Print

Contacts

Click on the Contacts menu button to view/update contact information such as property owner, property manager and etc.

The screenshot shows a web application interface with a blue header bar containing the word "DATA" in white. Below the header, the text "Health Project International Sydney..." is followed by a right-pointing arrow. The main content area is divided into three sections: "Service Provider", "Service Provider Representative", and "Property Owner". Each section contains a form with fields for Name, Address, and other relevant information. The "Service Provider" section has fields for Name (Rosy wang), Country (Australia), Street No (3), Street Name (Alfred Street), Suburb (Milsons Point), State (NSW), and PostCode (2061). The "Service Provider Representative" section has fields for Representative (Rosy Wang), Position (Building Manager), Telephone (61 (02) 4567 5756), and Email (mwang @healthpi.com.au). The "Property Owner" section has fields for Name (James Bondi), Country (Australia), and Street No (3a). At the bottom of the form, there are three tabs: "Primary Info", "Contacts", and "Audits". The "Contacts" tab is currently selected. A "Save" button is located at the bottom right of the form.

DATA

Health Project International Sydney...>

Service Provider

Name	Rosy wang
------	-----------

Address

Country	Australia
Street No	3
Street Name	Alfred Street
Suburb	Milsons Point
State	NSW
PostCode	2061

Service Provider Representative

Representative	Rosy Wang
Position	Building Manager
Telephone	61 (02) 4567 5756
Email	mwang @healthpi.com.au

Property Owner

Name	James Bondi
------	-------------

Address

Country	Australia
Street No	3a

Primary Info Contacts Audits Save

Audits

Enter audit issue information for the selected Location/Campus from Audits section.

DATA

Health Project International Sydney... >

Audit Sheet

Issue No. *	1
Audit Date	20/07/2014
Auditor	
Audit Status	check
Audit Remarks	testg

Save

Primary InfoContactsAudits

Sites

Site is the container for buildings. A Location/Campus can have multiple sites. Each building requires a site to be linked.

Primary Info

Enter site information in the primary info section.

The screenshot shows a web application interface with a blue header labeled 'DATA'. Below the header, a breadcrumb trail reads 'Health Project International Sydney...' > 'HPI Du...' >. The main section is titled 'Site' and contains a table with the following data:

Site Code	HPI Dubai
Site Name*	HPI Dubai
Site Address	HPI Dubai
Title Reference	HPI Dubai
Site Area (M2)	32
Total Land Value	32432
Site Remarks	4324

At the bottom of the form, there are two tabs: 'Primary Info' (selected) and 'Audits'. To the right of the tabs are four buttons: '+ Site', '+ Bldg', 'Save', and 'Delete'.

Add New Site

There are two ways of adding a new site.

Option 1:

Navigating to a Location and click + Site button to create a brand new site in Location/Campus Primary Info section.



Option 2:

Selecting an existing site and click + Site button to create a brand new site in Site Primary Info section.



Update Site

Use the save button at the bottom of Primary Info section to update site information.



Delete Site

Click the delete button at the bottom of Primary Info section to delete site.



Audits

Audit section offers rating for Site compliance, Site condition, Site Functionality and etc. Rating a component is as simple as picking a rating description from the drop down list for the component being evaluated. Additional comments can be entered. When finish editing, click Save to update.

DATA

Health Project International Sydney... > HPI Du... >

Component / Issue	Pick a rating from the list	Comments
Site Compliance		
Heritage		
Aboriginal Land/Native Title Claim	Site is heritage listed, subject to a conservation order	
Geotechnical	Site is heritage listed (eg. Local Environment Plan, Se	
Accessibility	Site is potentially of heritage significance and/or a he	
	Site heritage status is undetermined. Potential likelih	
	Site is not heritage listed and is unlikely to be of herit	
Site Condition		
Parking		
Roads		
Paths		
Landscaping		
Site Functionality		
Layout		
Capacity		
Security		
Access		
Site Other		

Primary Info
 Audits
 Save

Buildings

Primary Info

Every building requires a site to be associated with. The existing site are listed in Site* drop down list under Building.

DATA

Health Project International Sydney... > Crowest HPI Bul... >

Building

Site*	HPI Sydney
Building Code	HPI Building
Building Name*	Crowest HPI Building
Short Construction Description	
Predominant BCA Class*	H - Storage Building
Building Code Construction Type*	Type A - Multi Storey (4 or more storeys)

Building Details

No. of Floors*	23
Year Constructed	2009
Building Age	7
Total Building Value	100000
Building Remarks	3

Primary Info

Area

Audits

+ Dept

Save

Delete

Add New Building

There are two ways of adding a new Building.

Option 1:

Navigating to a Location and click + Bldg button to create a brand new Building in Location/Campus Primary Info section.



Option 2:

Selecting an existing site and click + Bldg button to create a brand new Building in Site Primary Info section.



Update Building

Use the save button at the bottom of Primary Info section to update Building information.



Delete Building

Click the delete button at the bottom of Primary Info section to delete Building.



Area

This Calculator offers Auto or Manual calculation for building area such as Net building, T + E (m2), T + E %, Gross Building, and Efficiency %.

Simply enter value for Measured T+ E (m2) to enable the calculation.

Select Auto to do automatically calculation.

Select Manual to adjust calculation base for Net Building (m2) and T + E %.

Area Calculator Mode:		
	<input checked="" type="radio"/> Auto	<input type="radio"/> Manual
Net Building (m2)	0	120
T + E (m2)	141	140
T + E %	0	116.65
Gross Building (m2)	141	260
Efficiency % (Net to Gross)	0	46.15
Measured T + E (m2)	141	

Primary Info | Area | Audits

Save

Audits

Audit section offers rating for Building Compliance, Building Condition, Building Functionality and etc. Rating a component is as simple as picking a rating description from the drop down list for the component being evaluated. Additional comments can be entered. When finish editing, click Save to update.

DATA

Health Project International Sydney... > Crowest HPI Buil... >

Component / Issue	Pick a rating from the list	Comments
Building Compliance		
Heritage	Building is not heritage listed and is unlikely to be of heritage significance.	
Asbestos	Well documented element management plans which are consistently monitored and review...	
Accessibility	Buildings and services support universal access to most members of the community. ...	
Electrical Services	Relevant regulatory body mandatory compliance testing schedule not up to date....	
Fire Services	Relevant regulatory body mandatory compliance testing schedule up to date. Do...	
Hydraulic Services	Relevant regulatory body mandatory compliance testing schedule not up to date....	
Mechanical Services	Relevant regulatory body mandatory compliance testing schedule up to date. Do...	
Transportation Services		n/a
Building Condition		
Structure	Below acceptable standard, exhibiting defects or operating only with continual maintenanc...	
External Fabric	Performing to minimum standard but exhibiting minor deterioration, minor upgrade required.	
Roof	Below acceptable standard, exhibiting defects or operating only with continual maintenanc...	
Building Functionality		
Adaptability	Good, service delivery links with complementary activities are well establishe...	
Security	Acceptable level of security provided and supported by the facility, such as screening...	
Building Other		

Primary Info
Area
Audits
Save

Departments

Primary Info

Each department must have an associated Building and a Department code selected.

Area Calculator

This Calculator offers Auto or Manual calculation for department area such as Net Department (m2), Circulation (m2), Circulation % and Gross Department (m2).

Simply enter value for Circulation (m2) and make selection for Department RDL to enable calculation.

Select Auto to automatically calculate Net Department (m2), Circulation (m2) and Gross Department (m2).

Select Manual to adjust calculation base for Net Department (m2) and Circulation (m2).

The screenshot shows a software interface for adding a new department. It features a blue header with the word 'DATA' and a breadcrumb trail: 'Health Project International S...' > 'Crowest HPI Buil...' > 'Inpatient ...' >. The form is divided into several sections:

- Department**: A table with four rows: 'Building*' (Crowest HPI Building), 'Department Code*' (ACU - Ambulatory Care Unit), 'Local Department Name*' (Inpatient Unit), and 'Local Department Tag' (DEPT 2).
- Department Details**: A table with six rows: 'Building Code Class' (B - Educational Building), 'Department Level' (2), 'Importance Rating - Clinical' (Low-Medium), 'Comments - Clinical' (empty), 'Importance Rating Regional' (Medium-High), and 'Comments - Regional' (empty). Below this is a 'Department Remarks' text area.
- Area Calculator Mode:** Two radio buttons, 'Auto' (selected) and 'Manual'.
- Area Calculator Table**: A table with five rows: 'Net Department (m2)' (20), 'Circulation (m2)' (20), 'Circulation %' (10), 'Gross Department (m2)' (empty), and 'Department RDL' (4-5).

At the bottom, there are three tabs: 'Primary Info' (active), 'Audits', and 'Key Unit'. On the right, there are 'Save' and 'Delete' buttons.

Add New Department

Selecting an existing Building and click + Dept button to create a brand new department in Building Primary Info section.



Update Department

Use the save button at the bottom of Primary Info section to update Department information.



Delete Department

Click the delete button at the bottom of Primary Info section to delete Department.



Audits

Audit section offers rating for Department (HPU) compliance, Department (HPU) condition, Department (HPU) Functionality Relationships and Department (HPU) Other.

Rating a component is as simple as picking a rating description from the drop down list for the component being evaluated. Additional comments can be entered.

When finish editing, click Save to update.

DATA

Health Project International S... > Crowest HPI Buil... > Inpatient ... >

Component / Issue	Pick a rating from the list	Comments
Department (HPU) Compliance		
Department (HPU) Condition		
Fixtures & Equipment (FE)	Average condition, deteriorated surfaces require attention, services are functional b... ▼	
Furniture & Fittings (FF)	Average condition, deteriorated surfaces require attention, services are functional b... ▼	
Finishes	Average condition, deteriorated surfaces require attention, services are functional b... ▼	
Internal Fabric	Average condition, deteriorated surfaces require attention; services are functional b... ▼	
Department (HPU) Functional Relationships		
Internal Links	Good, service delivery links with complementary activities are well establishe... ▼	
External Links	Good, service delivery links with complementary activities are well establishe... ▼	
Department (HPU) Other		
Current Space	Service operating efficiently ▼	
Internal Efficiency	Good layout contributing to operating efficiencies ▼	

Primary Info

Audits

Key Unit

Save

In case of empty Audit Issue, click Reload Audit Issues to initialise.

DATA

Health Project International S... > Crowest HPI Buil... > Apartme... >

Component / Issue	Pick a rating from the list	Comments
Department (HPU) Compliance		
Department (HPU) Condition		
Department (HPU) Functional Relationships		
Department (HPU) Other		

Reload Audit Issues

Primary Info

Audits

Key Unit

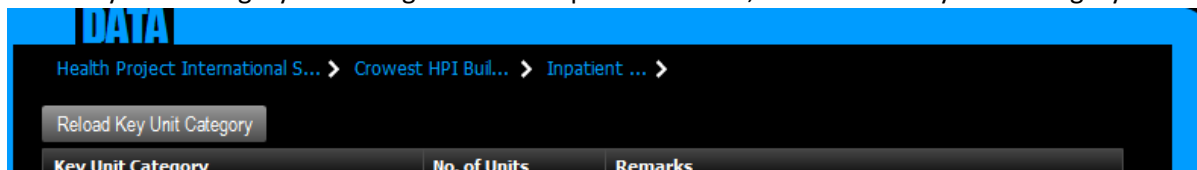
Key Unit

Key Unit Category are loaded based on the Department code. No of units can be updated by click into the cell.

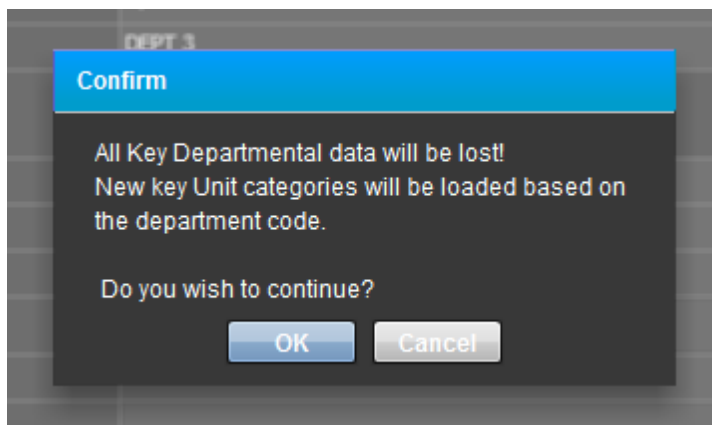
[illegible]

Reload Key Unit Category

If the Key Unit Category has changed for the department code, click Reload Key Unit Category to reload.



If the department codes have changed in the primary info section, the key unit category will be reloaded.



Both operation mentioned above will reset the No. of Unit to 0.

Asset Auditor

User with Asset Auditor privilege is able to change Audit Issue Ratings for Site, Building and Department.

In User Account Module, type user name in the search box and select from the result list. Find the Asset Auditor checkbox tick/untick and save.

Domain OS ☒

Asset Auditor ☐

Allow user to create Projects ☒

Allow user to register Property/Assets ☒

Reset Password Save

If a user is not nominated as Asset Auditor from the above, the save button on each audits section under Site/Building/Department will not be available.

DATA

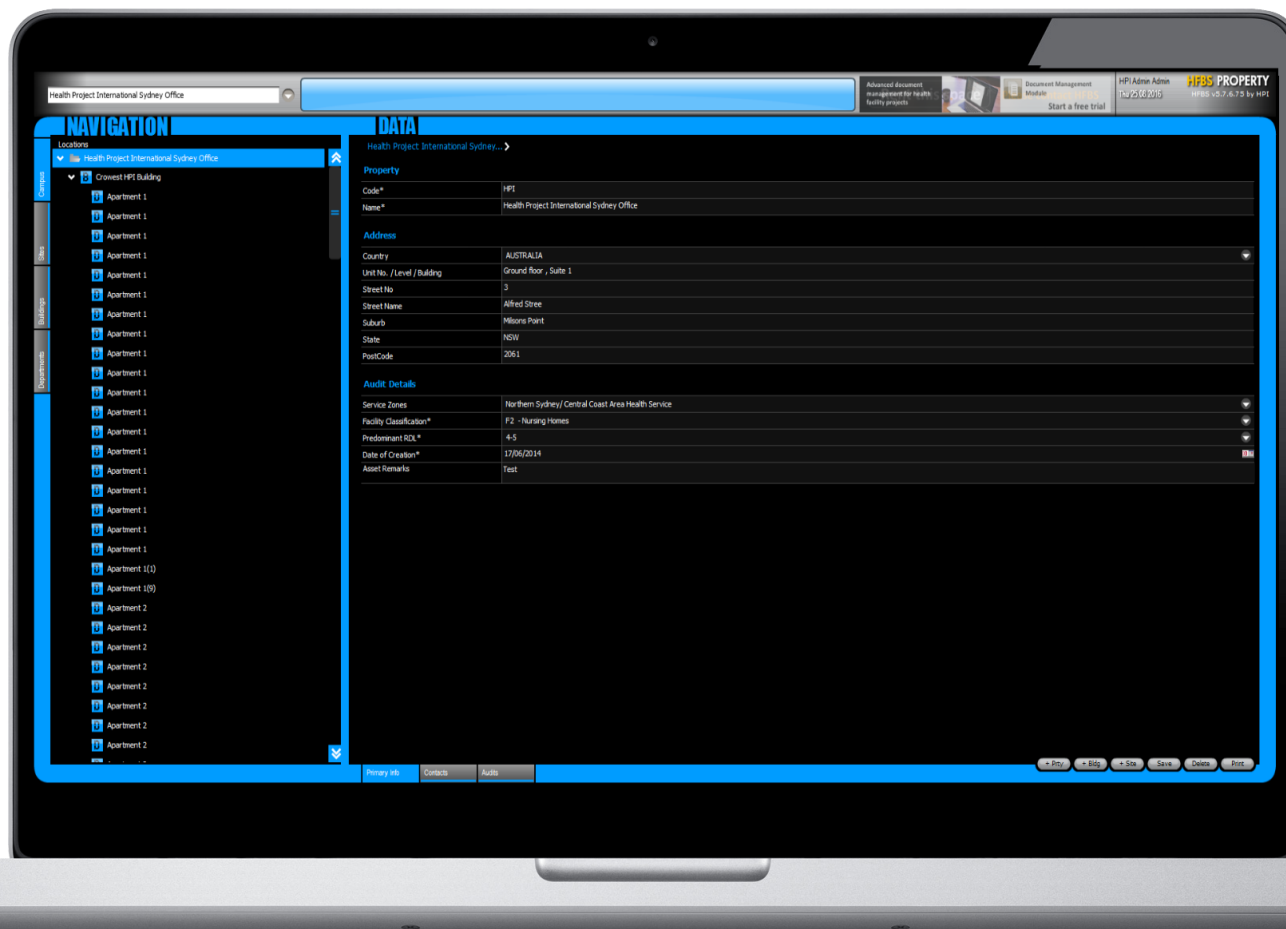
Health Project International Sydney... > Crowest HPI Buil... >

Component / Issue	Pick a rating from the list	Comments
Building Compliance		
Heritage	Building is not heritage listed and is unlikely to be of heritage significance...	
Asbestos	Well documented element management plans which are con...	
Accessibility	Buildings and services support universal access to most member...	
Electrical Services	Relevant regulatory body mandatory compliance testing sc...	
Fire Services	Relevant regulatory body mandatory compliance testing sc...	
Hydraulic Services	Relevant regulatory body mandatory compliance testing sc...	
Mechanical Services	Relevant regulatory body mandatory compliance testing sc...	
Transportation Services		n/a
Building Condition		
Structure	Below acceptable standard, exhibiting defects or operating on...	
External Fabric	Performing to minimum standard but exhibiting minor deterioration, mi...	
Roof	Below acceptable standard, exhibiting defects or operating on...	
Building Functionality		
Adaptability	Good, service delivery links with complementary activities are well ...	
Security	Acceptable level of security provided and supported by the fa...	
Building Other		

Primary Info Area Audits

HFBS

Health Facility Briefing System



More information: hfbsinfo.com